

## FAQS

# Premium auditor and quality reviewer

**What are the primary goals for premium auditors at Sedgwick?**

Sedgwick's premium auditors work with our clients to ensure the policyholder's premium matches their exposure. As a member of our independent contractor team, you will visit commercial businesses or work virtually to review financial and payroll data.

**What are the primary goals for quality reviewers at Sedgwick?**

Sedgwick's quality reviewers work to ensure compliance with state regulatory requirements. As a member of our independent contractor team, you will help review premium audit data/information.

**How do I get started?**

**Step 1:** Create your profile. Under the primary or secondary skill set, select "premium auditor" or "premium audit quality reviewer" as one of your options.

**Step 2:** Click submit! A resource manager will contact you shortly to discuss program details.

**Why join Sedgwick?**

Sedgwick has more than 50 years of experience helping organizations navigate the increasingly complex risk and productivity management environment. We consistently deliver accurate, reliable and timely premium audit results — performing more than 43,000 premium audits in 2020. We enlist our network of independent premium auditors and quality reviewers for assignments nationwide.

**What types of assignments/product offerings will I be working on?**

Generally, assignments fall under workers' compensation, general liability, and garage and auto liability. Our team provides various types of audits including:

- Physical – Ideal for complex or large accounts, test audit states, new businesses or businesses undergoing changes in operations or scope
- Virtual – Meets the requirements for a physical audit and offers a cost-effective option in cases where electronic records are preferred
- Telephone – Ideal for smaller or less complex policies and accounts with a consistent history of audited exposure
- Voluntary – Suitable for small policies with few employees, one or two class codes and straightforward operations for premium audit

**What are the standard requirements?**

A minimum of two years' experience is required for premium auditors and quality reviewers.

**What is the pay scale for premium auditors?**

You are paid as a 1099 contractor. The average pay is between \$38–\$50 per billable hour, which includes the time spent meeting with the insured, completing the audit and writing the report. Audits completed by telephone are paid on a per audit basis, not per billable hour.

**What is the pay scale for quality reviewers?**

You are paid as a 1099 contractor. The pay scale is negotiable and ranges based on the client.

**How far will I travel for assignments?**

Your territory is considered anywhere within a 60-mile radius of your home base. If you are willing to go outside of the 60-mile radius, we will compensate you for your mileage. You will also be compensated for meals and lodging if you do any overnight work.

**What is the onboarding process?**

You will be asked to consent to a standard employment background check (must have a valid driver's license), sign required paperwork, and complete online training.

**When will I be eligible to receive assignments?**

Each step in the process must be complete before you are eligible to begin inspections:

- Complete the onboarding process.
- Attend the online training
- Download the web-based program and premium audit application provided during training.

**What equipment is needed?**

- Laptop
- Fax or scanner
- Access to high-speed internet

**Is there a cost to get started as a premium auditor or quality reviewer?**

No, if you already have the equipment necessary to complete assignments (see list above).

**How will I be notified that an inspection needs to be completed?**

You will receive an email directly from Sedgwick notifying you of a nearby assignment through our web-based program and downloadable application on your computer.

**As a premium auditor or quality reviewer, will I still be eligible for other types of assignments?**

Yes, by creating your online profile in Sedgwick's independent resource network, you will be considered for assignments based on client needs and your specific skill set.

**What do I do as a business owner/employer who wants to partner with Sedgwick as a company to do premium auditing or quality reviewing?**

Please email [YourProfile@sedgwick.com](mailto:YourProfile@sedgwick.com) with your contact information.